

**DRAFT**

The Regular Meeting of the Board of Education of Madison Central School was held on December 19, 2017 at 6:30 am in the library.

**MEMBERS PRESENT:** Ms. Beverly Biedermann  
Mr. Stephen Dodge  
Mr. William Langbein  
Mr. Steven Yancey

**MEMBERS ABSENT:** Mrs. Mary Bartlett-Linden  
Mr. Jona Snyder  
Mrs. Stephanie Tanner

**OTHERS PRESENT:** Mr. Michael Davis, Superintendent  
Mr. Larry Nichols, Building Principal  
Mr. Brian Latella, Elementary Principal  
Ms. Tracey Lewis, District Clerk  
Additional attendees in audience

- I. Call to Order
  - a. Mr. Yancey, President, called the meeting to order at 6:32 pm.
  - b. Photo of Board Members for the Yearbook postponed due to absences.
- II. Agenda Additions
  - a. None
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 4 yes, 0 no.

- b. Approval of Minutes
  - 1. November 21, 2017 Regular Meeting Minutes

**MOTION # 2 – APPROVAL OF MINUTES**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the minutes from the November 21, 2017 Regular Meeting. Motion carried 4 yes, 0 no.

- IV. Public Forum
  - a. None
- V. Reports
  - a. Treasurer
    - 1. Internal Claim Auditor's Report

**MOTION # 3 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the Internal Claim Auditors Report. Motion carried 4 yes, 0 no.

2. Treasurer's Report dated November 30, 2017

**MOTION # 4 – APPROVAL OF TREASURER'S REPORT**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the November 30, 2017 Treasurer's Report. Motion carried 4 yes, 0 no.

3. Detail Warrants

**MOTION # 5 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the Details Warrants as follows: Warrant Number 20 – Fund A – 12/5/17 – 1 page, Warrant Number 21 – Fund A – 11/10/17 – 5 pages, Warrant Number 22 – Fund A – 11/29/17 – 6 pages, Warrant Number 7 – Fund C – 11/10/17 – 2 pages, Warrant Number 8 – Fund C – 11/29/17 – 1 page, Warrant Number 5 – Fund TA – 12/5/17 – 4 pages, Warrant Number 5 – Fund HBUS – 12/5/17 – 2 pages, Warrant Number 5 – Fund FA18 – 11/10/17 – 1 page, Warrant Number 6 – Fund FA18 – 11/29/17 – 1 page. Motion carried 4 yes, 0 no.

4. The Financial Status Report was provided to the board.

- b. Superintendent – Information Items

1. Notice of the workshop entitled "Building an Effective Orientation Framework for Newly Elected School Board Members" to be held January 8, 2018 was provided to the board.
2. Discussion was held about considering the addition of Girls Volleyball in future year.

- c. Superintendent – Approval Items

1. Approval of Resolution to Amend the District's Flexible Spending Plan

**MOTION # 6 – APPROVAL OF RESOLUTION TO AMEND FLEXIBLE SPENDING**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the Resolution to Amend the District's Flexible Spending Plan. Motion carried 4 yes, 0 no.

2. Approval of Non-Resident Student entering 1<sup>st</sup> grade for 17-18 year

**MOTION # 7 – APPROVAL OF NON-RESIDENT STUDENT**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the application for a non-resident student entering 1<sup>st</sup> grade for the 17-18 year. Motion carried 4 yes, 0 no.

3. Approval of New Life Christian School request for surplus laptops

**MOTION # 8 – APPROVAL OF REQUEST FOR LAPTOPS**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the request from New Life Christian School for the donation of some of our surplus laptops. Motion carried 4 yes, 0 no.

4. Approval of Overnight International Club Trip to Puerto Rico April 2019 – Mr. Davis asked for more time for more board members to be able to review this approval. This will be added to the next board agenda.

- VI. Policy
  - a. Second Reading of Revised Template Policy # 1200 entitled “Parent and Family Engagement in Title I Program”
  - b. Second Reading of Revised Template Regulation #1200.1 entitled “Annual Notification of Teacher Qualifications”

**MOTION # 9 – APPROVAL OF SECOND READINGS**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the second readings of Policy #1200 entitled “Parent and Family Engagement in Title I Program” and the associated Regulation #1200.1 entitled “Annual Notification of Teacher Qualifications” Motion carried 4 yes, 0 no.

- c. The first reading of Revised Template Policy for “Drug and Alcohol Testing (Transportation) was done at this time.
- d. The first reading of Revised Template Policy for “School Food Service Program and Meal Charge Policy” was done at this time. Mr. Davis recommends that the board disregard this policy. It will not be re-presented to the board for a second reading. Our existing policy will remain in effect.

- VII. Old Business
  - a. None

- VIII. New Business
  - a. Personnel
    - 1. Appointments
      - a. Jennifer Neidhart – Teacher’s Assistant effective 1/2/18 at Step 1
      - b. James Taylor – Non-Certified Substitute Teacher effective 12/17/17
      - c. Harold Jarcho – Certified Substitute Teacher effective 12/13/17
      - d. Claire Stile – Substitute Teacher’s Aide/Assistant effective 12/19/17

**MOTION # 10 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the appointments of Jennifer Neidhart, James Taylor, and Claire Stile as listed. The appointment of Harold Jarcho will be re-visited on the next agenda. Motion carried 4 yes, 0 no.

- 2. Tenure
  - a. Brian Latella – Elementary Principal effective 1/1/18

**MOTION # 11 – APPROVAL OF TENURE FOR BRIAN LATELLA**

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to approve the tenure of Brian Latella as Elementary Principal effective 1/1/18. Motion carried 4 yes, 0 no.

- 3. Leave Request
  - a. Michele Cotter – Sabbatical leave for Fall 2018

**MOTION # 12 – APPROVAL OF LEAVE REQUEST FOR MICHELE COTTER**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the Sabbatical leave for the Fall 2018 school year of Michele Cotter. Motion carried 4 yes, 0 no.

- 4. Resignations
  - a. Agnes Lollman – Teacher’s Aide (bus monitor) effective December 15, 2017

**MOTION # 13 – ACCEPTANCE OF RESIGNATION**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to accept the resignation of Agnes Lollman from the position of Teacher’s Aide (bus monitor) effective 12/15/17. Motion carried 4 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 14 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Dodge, the board moved to approve the CSE/CPSE recommendations as found in the official packet. Motion carried 4 yes, 0 no.

- c. Principal Reports

- 1. Mr. Nichols informed the board that Debbie Patrick the behavior specialist had been in training staff again, gave kudos to Mrs. Umstead and Mrs. Winegard for a wonderful concert series, and updated the board on spirit week activities.

- 2. Mr. Latella informed the board of the successful elementary food drive raising over 400 items, discussed the upcoming field trips for PreK and Kindergarten to area elderly homes, and shared how the elementary classrooms have been inviting parents in to share their academic projects and successes.

- IX. Correspondence

- a. Richard Engelbrecht’s monthly BOCES newsletter for December 2017 was shared.

- b. The Madison-Oneida BOCES Banner Newsletter was shared.

- c. The Library Media Center monthly report for November 2017 was shared.

- X. Executive Session with appointment of temporary district clerk

**MOTION # 15 – ENTER EXECUTIVE SESSION**

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to enter into Executive Session with Ms. Biedermann acting as temporary district clerk at 7:27 pm to discuss collective negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law. Motion carried 4 yes, 0 no.

- XI. Adjourn Executive Session

**MOTION # 16 – ADJOURN EXECUTIVE SESSION**

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to adjourn Executive Session at 7:55 pm. Motion carried 4 yes, 0 no.

- XII. Adjournment

**MOTION # 17 – ADJOURNMENT**

ON THE MOTION of Mr. Dodge, seconded by Ms. Biedermann, the board moved to adjourn for the evening at 7:56 pm. Motion carried 4 yes, 0 no.